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| When is filming? | Thursday 4th April  9:00 am – 4:00 pm |

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| Where is filming? | Add location address here.  Google Link: |

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| Who is the point of contact  for the contributor? | Full Name (Role) Number:  i.e.  Joe Myerscough (Series Producer)  Number: 07XX XXXX XXX |

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| New people I will meet | Name – Role  Name – Role  Name – Role |

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| Things I need for filming | Example below:  Some family photos  Let (Point of Contact know) if you are unable to get these in time for filming. |

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| What should I wear? | You should wear warming clothing  as it’s going to be a little cold  Other item  Other item |



Your Schedule (example below)

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| Time | Plan |
| 9:00 am – 10:00 am | The crew will arrive at your home and set up. |
| 11:00 am – 1:00 pm | Filming with you. |
| 1:00 pm – 2:00 pm | Lunch. |
| 2:00 pm – 3:00 pm | Continue filming with you. |
| 3:00 pm | Complete filming with you outside your home. |
| 3:00 pm – 4:00 pm | The crew will pack down their equipment. |
| 4:00 pm | We will leave your home. |
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Continued

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| Time | Plan |
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Your Travel

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| Time | Plan |
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